

## **East Bay Regional Communications System Authority**



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakley, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

### **OPERATIONS COMMITTEE MEETING**

#### **REGULAR MEETING**

**DATE: November 6, 2020**

**TIME:** 10:00 a.m.

**PLACE:** Alameda County Office of Homeland Security and Emergency Services,  
Room 1013  
4985 Broder Blvd., Dublin, CA 94568

### **MINUTES**

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- 1. Call to Order/Roll Call:** A Regular meeting of the Operations Committee was held on November 6, 2020, remotely via Zoom Video Communications. The meeting was called to order at 10:00 a.m.

#### **Committee Members Present:**

G. Ahern, Sheriff, Alameda County Sheriff's Office  
C. Nice, Assistant Sheriff, Alameda County Sheriff's Office  
N. Luby, Deputy Chief, Oakland Fire Department  
P. Meyer, Chief, San Ramon Valley Fire Protection District  
P. Mulligan, Chief of Inspectors, Contra Costa District Attorney

#### **Staff:**

T. McCarthy, Executive Director  
C. Soto, Administrative Assistant

#### **Public:**

G. Poole, Motorola Representative

- 2. Public Comments:** None.
- 3. Approval of Minutes of the September 4, 2020 Regular Operations Committee Meeting**

On motion of Bm. Nice, seconded by Bm. Mulligan and by unanimous vote, the Operations Committee approved the minutes of the September 4, 2020 Regular Operations Committee meeting.

**4. Provide Direction on Budget Adjustments FY 19/20 and FY 20/21**

Director McCarthy presented the staff report and advised that these budget adjustments had been reviewed and approved by the Operations Committee at its September 4, 2020 regular meeting for consideration by the full Board at the scheduled September 25, 2020 Board meeting. They were included in this agenda as that Board meeting had been cancelled.

**5. Provide Direction regarding Transition of EBRCSA to Ethernet/MPLS (Multiprotocol Label Switching)**

Director McCarthy advised the Operations Committee heard and approved this item at its September 4, 2020 meeting, and subsequently, the Finance Committee directed a subcommittee of the Finance Committee be set up to discuss this item. The subcommittee met and decided to recommend Motorola Solutions Inc. for the project, and to combine the funding of the current TDMA project with the Ethernet/MPLS project. The combined TDMA and Ethernet/MPLS project will have a Principal of \$11,817,950.00 at an interest rate of 1.77%. The lease to own would be from December 1, 2021 to December 1, 2027. This would not cause an increase in radio fees.

On motion of Bm. Nice, seconded by Bm. Luby and by unanimous vote, the Operations Committee agreed to recommend to the full Board, the awarding of the Ethernet/MPLS Project to Motorola Solutions Inc., and combine the financing of this project with the current TDMA project, also with Motorola for a combined principal of \$11,817,959 at an interest rate of 1.77%. The lease to own would be from December 1, 2021 to December 1, 2027.

**6. Provide Direction regarding Appointment of Two Members of Operations Committee to a Subcommittee to assist in Recommendation of Compensation for Executive Director**

Director McCarthy advised this item would provide a subcommittee to discuss compensation for the Executive Director. The subcommittee would also include two members of the Finance Committee, and the Board Chair.

By consensus, the Operations Committee agreed to appoint Bms. Luby and Mulligan to serve on the subcommittee to assist in recommendation of compensation for the Executive Director, and appointed Bm. Nice as an alternate.

**7. 2021 EBRCSA Draft Calendar Committee and Board Meetings**

Director McCarthy advised that this was a recommended Draft Calendar for 2021 EBRCSA Committee and Board meetings.

On motion of Bm. Nice, seconded by Bm. Mulligan and by unanimous vote, the Operations Committee approved for recommendation to the full Board, the Draft Calendar for 2021 EBRCSA Committee and Board meetings.

**8. Discussion of Nominations for the Board of Directors Chair and Vice Chair to be Voted on and Take Effect at the Close of the Meeting on December 4, 2020**

Director McCarthy advised that the nominations for Board of Directors Chair and Vice Chair would be heard at the December 4, 2021 Board meeting.

Chair Ahern stated he would like his name entered into consideration for the Chair.



On motion of Bm. Nice, seconded by Bm. Meyer, and by unanimous vote, the Operations Committee recommended Chair Ahern be nominated for Board Chair for the upcoming year.

**9. Receive Information on Public Safety Power Shutdowns and Impact to EBRCSA**

Director McCarthy advised there were no impacts to the System during two recent PSPS.

**10. Receive an Update on the City of Antioch**

Director McCarthy advised that the City of Antioch needed to trench 875 ft for the secondary Antioch site. The quoted price was over the threshold set by Antioch so it would now need to go out for a full RFP. It could take three to four months to get the RFP process completed.

**11. Receive an Update on the City Vallejo**

Director McCarthy stated Vallejo was going well. They had almost all the radios switched over to the System. They had been on the System for a day but then went back to their old radio system as their Code 33 button did not work and they could not talk through their consoles. They are almost done getting their consoles set up. They were also adding to a tower and other equipment so they will have better coverage when they move over.

**12. Receive an Update on TDMA – Time Division Multiple Access**

Director McCarthy stated October 30, 2020 was the scheduled cut over date. In October, there was approximately about 80% completed, now that number was about 93% completed. The Authority would start converting cells in early December.

**13. Receive information regarding California Department of Justice Bulletin regarding Encryption**

Director McCarthy stated the California Department of Justice (DOJ) had a bulletin stating that agencies had to encrypt any law enforcement channels that run personal, confidential information, wants, warrants, driver's license checks. He had spoken to the Alameda County Chiefs and Sheriff Ahern, and was working with P. Mulligan to speak to the Contra Costa County law enforcement agencies, regarding encryption. It could cost \$450 - \$500 per radio when you add in the encryption software. It would encompass touching over 14,000 radios. California Highway Patrol had come up with a way to do this without encrypting, and received approval to not encrypt their radios. All agencies need to write a response letter to DOJ by December 31, 2020 with their plan on achieving encryption. Director McCarthy was working on a letter for Chiefs to attach to their response letters to the DOJ that would explain what it would take for the Authority to get this done. There needed to be a standardized encryption that everyone was on to maintain interoperability amongst the agencies. It would also require encrypting consoles. One question that needed to be discussed was will Authority need to pay for encrypting consoles as they now own all agencies' consoles.

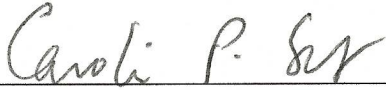
Bm. Mulligan asked if each agency will need to pay for its encryption. It would be a significant amount for each agency.

Director McCarthy stated yes. They would also need to build a new code plug for each department in order to put that into their radio. Only people who have also encrypted can speak to each other. There are approximately 14,000 law enforcement radios, with a total of 22,000 System users. Firefighters does not broadcast HIPPA information.

**14. Agenda Items for Next Meeting:**

None.

**15. Adjournment:** With no further business coming before the Operations Committee, the meeting was adjourned at 10:30 a.m.



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Caroline P. Soto  
Authority Secretary